

## Berks Connections / Pretrial Services

### **Donor Privacy Policy**

Berks Connections / Pretrial Services (“BCPS”) appreciates the financial support of its donors and other financial Contributors. BCPS also respects the wishes of its donors, and works to maintain their privacy and programming preferences.

BCPS has adopted the following policies:

#### **Personal Privacy**

All information received from BCPS donors shall be kept strictly confidential, including: (1) Donor Name and Address, (2) Amount of Financial Contribution, subject to the “opt-out” provision contained below. Specific permission must be obtained in writing from the Donor for any other release of information.

#### OPT – OUT:

Unless noted here, Donor information can be published in the BCPS Newsletter and/or Annual Report. Only (1) Name, (2) Contribution Level will be listed.

Please do NOT publish my name or contribution level in the Newsletter or Annual Report. *(If this box is left unchecked the information may be used as described).*

#### **Mailing List Removal**

Contributors may ask that their name be removed from future mailings by BCPS.

Please remove my name from all future mailings by BCPS.

#### **Sharing of Member / Contributor Information**

BCPS does not share its donor information with any third parties. BCPS shall not sell or otherwise share the (1) Donor Name and Address, or (2) Amount of Financial Contribution with any third parties. No mailing lists are sold, rented or exchanged.

#### **Contribution Restriction**

Contributors may make specific allocation requests with financial contributions, specifying that monies are directed to a particular BCPS program area.

Allocation Request: \_\_\_\_\_

If you have any questions, please contact our executive staff at 484.260.3860.

Your Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*The official registration and financial information of BerksConnections / Pretrial Services may be obtained from the Pennsylvania Department of State by calling toll free, within Pennsylvania, 1-800-732-0999. Registration does not imply endorsement.*

For more information about BCPS, log on to [www.BerksConnections.org](http://www.BerksConnections.org)  
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